

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of December 3, 2014

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Call to Order:

The meeting was called to order at 7:07 p.m. by Chair Betsy McKinney. The following board members were in attendance: Pauline Caron, Carol Introne, Melissa Coffey, John Curran, and Cynthia Peterson. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; and Kathy Mague, Assistant Director and Head of Reference Services.

Secretary's Report:

The Secretary's Report for November 5, 2014 was distributed prior to the meeting. No changes were made. A **motion** was made by Pauline Caron to accept the minutes as written. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

Friend's Report:

Pauline Caron reported that the Friends met a couple of times during November to prepare items for the holiday sale.

The next Friends meeting is January 12, 2015 at 1:00 p.m.

Director's Report:

Gifts Donated to the Leach Library –

- Ms. Suzanne Charest donated five framed Londonderry notecards to the library.
- Mr. Stephen Coonrod donated \$5.00 towards museum passes.
- The library had a \$25.00 donation from an anonymous donor.
- Ms. Becky Socha donated \$10.00 towards museum passes.

A **motion** was made by Pauline Caron to accept the gifts. The **motion was seconded** by John Curran. All in attendance accepted the motion, **motion carried**.

Programs –

- On Thursday, November 13, the library hosted an evening of folk music from the Civil War era presented by the Hardtacks. 55 participants attended the program.

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- On Thursday, December 11, 2014, at 7:00 p.m., the library will offer “A Visit with Queen Victoria”, performed by Sally Mummey. Mrs. Mummey will perform a living history of Queen Victoria’s life by drawing heavily upon her personal diary and letters to illustrate the intelligence and humanity that sustained her throughout her sixty-three year reign.
- On Thursday, January 15, 2015, at 7:00 p.m., the library will host author-historian Matthew Thomas as he explores forgotten landmarks of New England in his presentation “Historic New England Powder Houses”. In this one hour slide-projector presentation, Mr. Thomas will review the turbulent history of colonial New England, home to more than two-hundred powder houses that were built to store gunpowder, guns and armaments. These volatile storehouses played a key role in the country’s fight to earn and preserve independence.
- On Thursday, February 12, 2015, at 7:00 p.m., the library will offer a program dedicated to Abraham Lincoln, as he is brought vividly to life by historical re-enactor, Steve Wood. In this program, Mr. Lincoln will recount the early days of his life. He will also discuss debates with such people as Stephen Douglas, his run for presidency, and the Civil War, before ending with a reading of the “Gettysburg Address”.
- On Thursday, March 19, 2015, at 7:00 p.m., the library will present the program “Covered Bridges of New Hampshire” by Mr. Glenn Knoblock. In this presentation, he discusses covered bridge design and technology as well as the designers, builders, and associated folklore.
- On Thursday, April 16, 2015, at 7:00 p.m., the library will host the program “A Garden for Wildlife: Natural Landscaping for a Better Backyard”. This program will be presented by Sigrid Salmela, a trained volunteer from the UNH Cooperative Extension’s ‘Speaking for Wildlife’ project. In this presentation, audience members will learn how to modify a backyard, garden, or landscaped area to help wildlife by altering one’s landscaping and gardening practices. Wildlife and habitats, plant choices, use of native plants, nest boxes and feeders, and other topics such as invasive plants will also be discussed.
- On Thursday, May 14, 2015, at 7:00 p.m., the library will host an evening of songs presented by the Harmonica Saints. They will bring back memories of the early 20th century with this musical performance of a variety of different songs. Each musical piece includes a brief story or explanation to further explain the meaning behind it.

Announcements -

- The first public hearing on the budget will be December 22, 2014, at 7:00 p.m. in the Moose Hill Conference Room in Town Hall.

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Assistant Director and Head of Circulation Services Report:

- There were 960 participants took part in 16 Children's Room programs and activities during the month of November.
- On Monday, December 8 from 4:00-5:00 p.m. come to the children's room to play a fun picture version of book bingo. This exciting program is open to 90 participants of all ages. Advance registration is required and began on Monday, December 1 at 9:00 a.m. To register, call 603-432-1127 or come into the children's room.
- On Monday, December 15 from 4:00 p.m.-5:00 p.m. come to the children's room for a visit with Sookie, the star of the classic Golden Book, *The Saggy Baggy Elephant*. There will be plenty of time for a hug and pictures with Sookie at the end of the program. Londonderry resident and author Janice Spina will be present to read her wonderful picture book *Louey the Lazy Elephant*. This fun-filled program is open to 90 participants of all ages. Advance registration is required and begins on Monday, December 8 at 9:00 a.m. To register, call 603-432-1127 or come into the children's room.
- The children's room will be offering the following programs as part of Winter Session 1: Craft Time, Shake, Move and Read, and Toddler Time. These programs run from December 10 to December 18, and January 7 to January 15, with a break in the middle for the holidays. Advance registration is required and began on Monday, December 1 at 9:00 a.m. To register, call 603-432-1127 or come into the children's room.
- Ms. Debra Manning donated a copy of *Brain attack: My journey of recovery from stroke and aphasia* written by David Dow.

A **motion** was made by Pauline Caron to accept the gift. The **motion was seconded** by Melissa Coffey. All in attendance accepted the motion, **motion carried**.

Assistant Director and Head of Reference Services Report:

- The staff answered 1123 reference questions and 494 directional questions in November and we logged 475 people onto the Internet. There were 348 patrons using our in-house wi-fi.
- Traditions are an important part of our culture, linking us to family and friends, past and present. What better way to celebrate the holidays than with recipes passed on from generation to generation. Perhaps you would like to start several new cooking or baking traditions this year. We have on display next to the column by the catalog books to inspire you. Be sure to try our crossword puzzle and submit it for a chance to win a beautiful recipe album where you can place these memorable recipes.

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Old Business:

- Proposed FY15-16 Budget
Barbara Ostertag-Holtkamp informed the Board that she met with Town Manager Kevin Smith to discuss the budget. He graciously decided to add \$2,000.00 to the original budget request for the book budget line item.
- Staff holiday lunches
Melissa Coffey reported that she has ordered the pizza and salads for the staff holiday lunches but she will not be able to pick them up. Chair Betsy McKinney agreed to organize the pick-up. Melissa Coffey will pick up sodas and holiday paper goods and drop them off this week. Several Trustees volunteered to bring in desserts.

New Business:

- Inclement weather policy
Barbara Ostertag-Holtkamp informed the Board that the only change to this policy is that the radio station WGIR has been removed from the reporting list because they will be obtaining their information on weather related closings from WMUR.

A **motion** was made at 7:25 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson Date: December 3, 2014

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services